

**Minutes of the  
Scottish Antimicrobial Prescribing Group Meeting  
Held 22<sup>nd</sup> February 2010  
NHS Quality Improvement Scotland, Delta House, 50 West Nile Street,  
Glasgow**

**Present:** Professor Dilip Nathwani (Chairman), NHS Tayside  
Professor Marion Bennie, National Medicines Utilisation Unit, Information Services Division  
Mrs Laura McIver, Chief Pharmaceutical Advisor, SMC  
Dr Anne Eastaway, Health Protection Scotland  
Mrs Liz Gillies, ScotMARAP Lead, NHS Education for Scotland  
Mr William Malcolm, Pharmaceutical Advisor, Health Protection Scotland  
Ms Susan Paton, Project Co-ordinator, Scottish Antimicrobial Prescribing Group  
Dr Jacqueline Sneddon, Project Lead Scottish Antimicrobial Prescribing Group  
Mrs Sheila Tunstall-James, SMC Patient and Public Involvement  
Dr Simon Hurding, General Practitioner, NHS Highland  
Dr Camilla Wiuff, AMR Programme Manager, Health Protection Scotland  
Mrs Gail Caldwell, NHS Forth Valley and Director of Pharmacy Group  
Mr Ishtiaq Mohammed, Clinical Effectiveness Pharmacist, NHS Fife  
Ms Jackie Ley, HAI Nurse Consultant, NHS Quality Improvement Scotland  
Dr Nicholas Reid, Lead Antimicrobial Pharmacist, NHS Ayrshire & Arran  
Ms Andrea Patton, Information Analyst, Scottish Antimicrobial Prescribing Group  
Professor Peter Davey, NHS Tayside, International Liaison  
Dr Alexander Crichton, Glasgow Dental Hospital, Dental representative  
Ms Ysobel Gourlay, Lead Antimicrobial Pharmacist, NHS Greater Glasgow and Clyde  
Ms Arlene Brailey, NHS Education for Scotland  
Mr Jesus Gallegos, Veterinary Adviser (Meat Hygiene), Veterinary Division, Rural Directorate, Scottish Government.  
Dr Lorna Willocks, HAI Senior Medical Advisor, Scottish Government  
Dr Andrew Seaton, NHS Greater Glasgow and Clyde, ADTC  
Dr Karen MacSween, NHS Lothian, ADTC  
Dr Malcolm Daniel, Consultant in Anaesthesia & Intensive Care, Glasgow Royal Infirmary  
Ms Carol Philip, Lead Antimicrobial Pharmacist (joint appt), NHS Lothian,  
Dr Peter Christie, Consultant in Public Health Medicine, NHS Quality Improvement Scotland  
Dr Emma Watson, HAI Lead, Scottish Patient Safety Programme

**Apologies:** Professor Ian Gould, NHS Grampian, Scottish Microbiology Forum  
Professor Hamish McKenzie, Scottish Dean Medical Education Group  
Dr Robert Masterton, Medical Director, NHS Ayrshire & Arran  
Mr Mike Grieve, Representative from Chief Executives group, Director of Delivery, NHS Lothian  
Dr Martin Connor, NHS Dumfries and Galloway, ADTC / AMT  
Ms Sybil Solomon, Nurse Consultant, Infection Prevention Society  
Mr David Marshall, Pharmacy Adviser, Care Commission  
Mr Robert Gray, Infection Control Manager, Golden Jubilee National Hospital  
Dr John Northfield, ABPI, Medical Advisor (Anti-Infectives), Astellas UK Ltd  
Dr Alistair Leonard, University of Glasgow, Scottish Infection Research Network

**Observers:** Miss Tracey Cromwell, Information Analyst, Information Services Division  
Mr Ian Smith, Associate Inspector, Health Environment Inspectorate (HEI)  
Mr Alastair McGowan, Associate Inspector Health Environment Inspectorate

		Action
1.	<p><b>Welcome and Apologies</b></p> <p>The Chair opened the meeting and welcomed all present including guest observers as noted above.</p>	
2.	<p><b>Minutes of the previous meeting 14<sup>th</sup> December 2010</b></p> <p>Minutes were agreed subject to the following amendments:  Item 5 – Page 3 – change Community Pharmacy Scotland to Pharmacy Division Scottish Government.  Item 6 – add HPS/ISD before Annual Report.  Item 9 – agreed to remove last sentence on Care Homes.  Item 11- Unlicensed antimicrobials – revise to remove ‘financial risk’</p>	<b>JS/SP</b>
3.	<p><b>Matters Arising</b></p> <ul style="list-style-type: none"> <li>• <b>National Event 9<sup>th</sup> February 2010, feedback.</b></li> </ul> <p>Feedback received from the event has been positive and the aims and objectives of the event were achieved. Useful suggestions have been received for future meetings.</p> <ul style="list-style-type: none"> <li>• <b>Annual Report</b></li> </ul> <p>The circulation of the annual report will take place with recipients being Chief Executives, Medical Directors, Directors of Pharmacy, Directors of Nursing, Directors of Public Health, SAPG, AMTs, National Stakeholders</p> <p><b>Action: Annual Report circulation to take place</b></p> <ul style="list-style-type: none"> <li>• <b>Swiss Project</b></li> </ul> <p>PID had been sent to Taskforce for consideration, minor comments for information only have been noted. It was confirmed that timescales require to be agreed with HPS for the <i>C. diff.</i> data. Agreed that a plan for delivery of the project requires to be developed will be discussed at the next meeting</p> <p><b>Action: Delivery plan to be prepared for discussion at April SAPG.</b></p> <ul style="list-style-type: none"> <li>• <b>Gentamicin/Vancomycin Project</b></li> </ul> <p>Funding for the project has been agreed with SG for the first twelve months and governance arrangements are in place for the project to become part of the Information Workstream.</p> <ul style="list-style-type: none"> <li>• <b>HEI Collaboration – Training</b></li> </ul> <p>Reported that the training provided by Antimicrobial Pharmacists had been very well received by the HEI Inspectorate.  Ian Smith, Associate Inspector, observing the meeting, informed SAPG that the HEI inspection tool for antimicrobial prescribing had been discussed at the training session and is now available on the NHS QIS website.</p>	<p><b>SP</b></p> <p><b>JS/AP</b></p>



6.	<p><b>Procedure for Project Governance - Paper 1</b></p> <p>A paper has been developed to define the process for providing clinical and financial governance for new projects within SAPG. Recently two additional pieces of work relating to measuring the impact of SAPG guidance highlighted the need to standardize this procedure.</p> <p>Two changes to the paper were agreed:</p> <ol style="list-style-type: none"> <li>1. Include quality improvement projects as well as research and audit projects</li> <li>2. Include endorsement of projects on antimicrobial stewardship which will not be funded or managed by SAPG</li> </ol> <p><b>Action: Revise Procedure and make available on website</b></p>	JS/SP
7.	<p><b>Report on Empirical Prescribing in Hospitals – Paper 2</b></p> <p>The Report on Empirical Prescribing had been compiled to report national measurement of the empirical prescribing HEAT target indicator. SAPG were asked to consider the overall format, who should receive the report and what does SAPG expect with regards to outcomes and/or action plans.</p> <p>It was agreed that in addition to AMTs and Board management, clinical teams and Board Clinical Governance Groups would find the report useful but information governance and FOI need to be taken into consideration in all aspects of dissemination. Caldecott Guardian approval has been obtained for data sharing between AMTs and clinical teams collecting the data.</p> <p>It was agreed dissemination to Board Management would benefit from a shortened version presenting Board level data while the more detailed ward level data currently in the report would be suitable for AMTs.</p> <p>With regards to outcomes and/or action plans from boards it was agreed SAPG is a national body supporting HAI targets and not involved in performance management.</p> <p>It was noted that the report has highlighted the Boards who have made real progress with improvement and that it would be beneficial for their good practice to be shared .</p> <p><b>Action: A summary version of the report with Board level data will be prepared.</b></p> <p><b>Action: Plan for dissemination and actions required will be discussed by small publication group and agreed at April SAPG meeting.</b></p>	<p>AP</p> <p>JS/LM</p>
8.	<p><b>Feedback on Surveillance Paper – (Paper 3)</b></p> <p>A paper was circulated to SAPG members at the December meeting to describe how national information on antimicrobial use and resistance is collected, analysed and reported. The paper also proposes a framework for local NHS Board surveillance of antimicrobial use and resistance.</p> <p>The paper was sent to AMTs and the SMF for comments on the framework and the timeframe by which the proposed framework could be implemented across . Six AMTs responded with five being broadly supportive. Final comments from SAPG to be sent to CW within 2 weeks.</p>	



10.	<p><b>ESAC – National Report – Paper 5</b></p> <p>The paper on the national ESAC-3 audit was circulated to SAPG to present the national results for the ESAC point prevalence survey 2009 for hospitals where permission was obtained from Caldecott Guardians for data aggregation.</p> <p>It was agreed to incorporate minimum, maximum and average for selected measures into the report to allow Boards to benchmark their local data. This was estimated to require another two weeks of work but it was agreed the investment of the extra time will enhance the utility of the report for quality improvement. It was also agreed an executive summary of the report giving key messages would be a useful addition.</p> <p><b>.Action: Agreed changes discussed to be incorporated into the report.</b></p> <p>The future continuation of this work was discussed as ESAC moves to ECDC later this year and no further audits are planned at present. The possibility of BSAC support for a further UK study was also noted.</p> <p>Discussions are ongoing on inclusion of the prescribing dataset in the HPS Prevalence Study which will take place in late 2010/early 2011. It was agreed that a national PPS would be undertaken in 2011 as part of the national HAI prevalence study.</p> <p>Consideration was given to the publication of the report and to whom the report would be of influence taking into account FOI and it was agreed to discuss this along with the Empirical Prescribing report.</p> <p><b>Action: Publication details to be discussed and agreed</b></p>	<p>WM/TC</p> <p>AE/MB</p>
11.	<p><b>HMUD Standard Reports– Paper 6</b></p> <p>The paper on HMUD standard reports was circulated to SAPG to present proposals for the development of a series of reports on hospital use of antimicrobials similar to the series developed within PRISMS for primary care.</p> <p>Agreed that HMUD standard reports would be useful and should be progressed subject to comments discussed during the meeting.</p> <p><b>Action: Finalise and progress.</b></p>	<p>WM/TC</p>
12.	<p><b>Induction Training</b></p> <ul style="list-style-type: none"> <li>• <b>Primary Care Section - Paper 7</b></li> </ul> <p>The PowerPoint presentation for the primary care section has been circulated to SAPG to seek approval. The paper has already been circulated to the Primary Care Prescribing Sub-Group and NES Education Advisory Group..</p> <p>The first four sections of the induction training pack have been piloted in several Boards with positive feedback.</p> <p>The primary care section was approved by SAPG.</p> <p><b>Action: Final comments on the primary care section to JS by end of this week.</b></p> <p><b>Action: The Training pack of Learning outcomes and Powerpoint slides</b></p>	<p>SAPG</p> <p>LG/JS</p>

	<p><b>will be printed by NES as a trainers pack and distributed to AMTs and Practice Development Tutors.</b></p> <ul style="list-style-type: none"> <li>• <b>CPD Record – Paper 8</b></li> </ul> <p>The draft CPD record of learning has been circulated to SAPG for comment the purpose of the paper is to allow practitioners to record personal learning relating to clinical practice following delivery of induction materials by AMT/Practice Development.</p> <p>It was agreed the document requires revision as it is too long and overall was too complex in its present format. More thought is required on the key things to be recorded and it was suggested the document requires to be piloted to ensure it is fit for purpose before widespread implementation.</p> <p><b>Action: CPD Record to redrafted and discussed at April SAPG.</b></p> <p><b>Action: Revised CPD record to be piloted by learners</b></p>	<p><b>LG/JS</b></p> <p><b>LG/JS</b></p>
13.	<p><b>Framework for Medical Schools</b></p> <p>Professor Hamish McKenzie was not in attendance so the report was postponed until the April meeting.</p>	
14.	<p><b>Unintended Consequences</b></p> <p>Work in Glasgow, in HPS and the forthcoming gentamicin/vancomycin project have all considered ways of measuring unintended consequences of changes in antibiotic policy. It was agreed that a national strategy for measuring unintended consequences is required and that a group should be convened to formulate this</p> <p><b>Action: Meeting to be arranged to develop strategy for measuring unintended consequences.</b></p>	<b>AE/AS/MB</b>
15.	<p><b>Primary Care Guidance</b></p> <p>The HPA template has been undergoing a major review and SH has been working with Clare Colligan from NHS Forth Valley on Respiratory Tract Infections. Helpful feedback has been received from the SAPG HPA Guidelines Sub Group and it is hoped that the revised template will be available by the end of March.</p>	
16.	<p><b>Care Homes</b></p> <p>Discussions have taken place with the Care Commission and Jacqui Reilly from HPS on improving antibiotic use in Care Homes. It was agreed the way forward will be to pilot delivery of an educational intervention. An audit project proposal will be drafted and a pilot Board identified.</p> <p><b>Action: Prepare project proposal for discussion at next SAPG.</b></p>	<b>JS/DM</b>

17.	<p><b>Public Campaigns</b></p> <p>A review of public campaign materials and models of delivery has been undertaken and next steps will be to agree a strategy for national and/or local implementation. A national UK meeting to discuss a possible national campaign has been organized by the DOH next month which JS will attend. Agreement of a strategy and contact with AMTs has been put on-hold until outputs from this meeting are clarified.</p> <p><b>Action: Feedback from DOH meeting to April SAPG.</b></p>	JS
18/19	<p><b>Literature Review</b></p> <p>Literature not included in BTS update 2009 currently being reviewed and will be completed before Acute Medicines Event on 8<sup>th</sup> June to allow any updates to the pneumonia bundle to be communicated.</p> <p><b>Action: Literature review by June 2010.</b></p> <p>A breakthrough collaborative using IHI methodology is being planned to allow SNAP-CAP teams to achieve reliable and sustainable improvement in compliance with the care bundle.</p> <p><b>Action: Development of breakthrough collaborative programme.</b></p>	<p>PD/AP/ JS/RM</p> <p>PD/AP</p>
19.	<p><b>Fighting Infection Competition</b></p> <p>The flyer was circulated at the last SAPG meeting informing there may be funding available for specific work from the Health Technology Board. A project on how information from VITEK can be maximised was hoped to be put forward but unfortunately there was not enough time to work up proposal. A proposal will be prepared in collaboration with the University of Strathclyde and submitted to SAPG for consideration.</p> <p><b>Action: Proposal will be developed within Information workstream</b></p>	MB/AE
20.	<p><b>Unlicensed Antimicrobials</b></p> <p>AMTs have been contacted to ask if they would require the facility to use a selected list of unlicensed antimicrobials and if they would be agreeable to having a national stockpile. Replies received so far show AMTs are agreeable. Once all replies are received a paper will be drafted to take to the Directors of Pharmacy Meeting to seek approval. SAPG will be kept updated on progress.</p> <p><b>Action: Update on progress at April meeting</b></p>	JS
21.	<p><b>Items for Information</b></p> <ul style="list-style-type: none"> <li>• Comments on Workstream updates direct to Workstream Leads.</li> </ul>	SAPG

	<ul style="list-style-type: none"> <li>Reminder feedback on Acute Medicine Driver Diagram is requested before the end of May.</li> </ul>	<b>SAPG</b>
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22.	<p><b>AOCB</b></p> <ul style="list-style-type: none"> <li><b>Membership</b></li> </ul> <p>Agreed Kevin Hanlon, Head of HAI Policy Team at SG will be formally invited to become a member of SAPG.</p> <ul style="list-style-type: none"> <li><b>HAI Taskforce integration with SAPG</b></li> </ul> <p>The Taskforce are presently revising their Terms of Reference</p> <ul style="list-style-type: none"> <li><b>Date of next meeting</b></li> </ul> <p><b>Monday 26<sup>th</sup> April 2010 at 12.30pm (lunch available from 12.00noon) in Delta House, Glasgow</b></p>	
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